



Republic of the Philippines  
CITY COUNCIL  
Committee on Transportation  
**TRICYCLE FRANCHISING BOARD**  
G/F Legislative Bldg., Quezon City Hall Compound, Elliptical Rd., Diliman, QC  
☎ 988-4242 loc 8135



TFB Form No. 2

IN RE: **Petition for the Issuance of CERTIFICATE OF  
PUBLIC CONVENIENCE (CPC)/FRANCHISE to  
Operate a Public Motorized Tricycle-for-Hire**  
[   ] NEW   [   ] RENEWAL/REVALIDATION

-----  
Petitioner  
X ----- X

QCTFB CPC No. \_\_\_\_\_

**PETITION**

COMES NOW, the Petitioner and unto this Honorable Tricycle Franchising Board respectfully states and manifests:

1. That petitioner is of legal age, Filipino Citizen and a resident of \_\_\_\_\_  
\_\_\_\_\_
2. That petitioner applies to operate a motorized tricycle-for-hire in Barangay \_\_\_\_\_ Dist. \_\_\_\_\_  
with the following identified Tricycle Route, to wit; \_\_\_\_\_  
\_\_\_\_\_
3. That petitioner is a legitimate member of the \_\_\_\_\_ **TRICYCLE OPERATORS AND DRIVERS  
ASSOCIATION (TODA)** to operate a Tricycle-for-Hire unit utilizing the herein described motor vehicle (Tricycle):

Make : \_\_\_\_\_  
Body Type/Year Model : \_\_\_\_\_  
Motor/Engine No. : \_\_\_\_\_  
Chassis No. : \_\_\_\_\_  
Sidecar Body No. : \_\_\_\_\_  
Plate No. (if issued) : \_\_\_\_\_

WHEREFORE, petitioner respectfully prays to this Honorable Board for the **ISSUANCE OF THE CERTIFICATE OF PUBLIC  
CONVENIENCE (CPC)/FRANCHISE** to operate the above described motor vehicle along the stated route and is hereby governed by  
City Ord. No. SP-2337, S-2014 as amended (**Q.C. Tricycle Management Code of 2014**) and other existing tricycle rules and regulations.

Quezon City, Metro Manila \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**Name of Petitioner**

**VERIFICATION**

I, \_\_\_\_\_, after having been duly sworn to, do hereby depose and say: that I am the petitioner mentioned  
above; That I caused the preparation of the same; That I have read and understood the contents thereof, and all allegations therein are  
true and correct of my own knowledge.

Witness my Hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in Quezon City, Metro Manila, Philippines

\_\_\_\_\_  
**Petitioner/Affiant**

**SUBSCRIBED AND SWORN** to before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at Quezon City, Manila, exhibiting to me  
his/her Comm. Tax Cert. No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_.

**Notary Public**



Republic of the Philippines  
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Form No. 3

**Petition for the Issuance of Franchise (For-Hire)**  
**AMENDMENT OF FRANCHISE**  
☐ **Change/Substitution of Motorcycle Unit**  
☒ **Transfer of Privilege**

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Petitioner  
X ----- X

QCTFB CPC No. \_\_\_\_\_

**PETITION**

**COMES NOW**, the Petitioner and unto this Honorable Tricycle Franchising Board (TFB) most respectfully states and manifests:

1. That petitioner is a ☐ Franchise Holder of Motorized Tricycle-For-Hire; ☐ New applicant under the following circumstances.

Routes TODA Affiliation : \_\_\_\_\_ Body No. : \_\_\_\_\_  
Color Code : \_\_\_\_\_ District : \_\_\_\_\_

2. That the petitioner applies for change/substitution of the motor vehicle unit or transfer of privilege to wit:

	<b>FROM</b> (Existing Unit)	<b>TO</b> (Replacement/Same Unit)
Make	: _____	: _____
Type	: _____	: _____
Motor	: _____	: _____
Chassis	: _____	: _____
Motorcycle Color	: _____	: _____
Plate No. (if any)	: _____	: _____
	<b>OLD</b>	<b>NEW</b>
Owner/Franchisee	: _____	: _____

3. That the grounds for change of unit/subscription or transfer of privilege are as follows:

\_\_\_\_\_  
\_\_\_\_\_

4. That the petitioner hereby surrenders the CPC/Franchise No. \_\_\_\_\_ dated \_\_\_\_\_ for issuance of amended franchise certificate.

\_\_\_\_\_  
**Petitioner**

**VERIFICATION**

I, \_\_\_\_\_, under oath, depose and say that I am the petitioner in the foregoing petition, that I have caused the preparation thereof, and that I have read and understood all allegations contained therein and the same true of my own personal knowledge.

\_\_\_\_\_  
**Affiant**

**SUBSCRIBED AND SWORN** to before me, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at Quezon City, Manila, affiant exhibiting to me his/her Comm. Tax Cert. No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_, 20\_\_\_\_.

**Administering Officer/Notary Public**



Republic of the Philippines  
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Committee on Transportation  
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G/F Quezon City Hall Compound., Legislative Bldg. Elliptical Rd., Diliman, QC  
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TFB Form No. 5 (revised 2024)

IN RE: **Petition for the Cancellation of the  
CERTIFICATE OF PUBLIC CONVENIENCE  
PUBLIC MOTORIZED TRICYCLE-FOR-HIRE UNIT (CPC)**

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Petitioner  
X ----- X QCTFB CPC/CF No. \_\_\_\_\_

**PETITION**

COMES NOW, the Petitioner and unto this Honorable Tricycle Franchising Board respectfully states and manifests:

1. That petitioner is of legal age, Filipino Citizen and a resident of \_\_\_\_\_
2. That petitioner is a holder of a franchise granted by the Quezon City Government for [ ] **Public Motorized Tricycle For Hire** under \_\_\_\_\_ TODA ,District. \_\_\_\_\_ and operating in the following identified Route, to wit; \_\_\_\_\_
3. That petitioner is applying for the cancellation of his/her franchise for reason that \_\_\_\_\_ with the herein motor vehicle description, to wit:

Make : \_\_\_\_\_  
Type : \_\_\_\_\_  
Motor/Engine No. : \_\_\_\_\_  
Chassis No. : \_\_\_\_\_  
Sidecar Body No. : \_\_\_\_\_  
Plate No. (if issued) : \_\_\_\_\_

WHEREFOR, petitioner respectfully prays to this Honorable Board for the **CANCELLATION OF FRANCHISE** for the above described motor vehicle along the route mentioned herein.

Quezon City, Metro Manila \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Name of Petitioner

**VERIFICATION**

I, \_\_\_\_\_, after having been duly sworn to, do hereby depose and say: that I am the petitioner mentioned above; That I caused the preparation of the same; That I have read and understood the contents thereof, and all allegations therein are true and correct of my own knowledge.

Witness my Hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ in Quezon City, Metro Manila, Philippines

\_\_\_\_\_  
Affiant

**SUBSCRIBED AND SWORN** to before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ at Quezon City, Manila, exhibiting to me his/her Comm. Tax Cert. No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_.

\_\_\_\_\_  
Administering Officer/Notary Public





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TFB Form No. 7 (revised 2024)

IN RE: Petition For The Issuance Of Franchise  
To Operate A Utility Motorized Tricycle  
For Delivery Service  
[ ] NEW [ ] RENEWAL

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Petitioner  
X ----- X

QCTFB Case No. \_\_\_\_\_

**PETITION**

COMES NOW, the Petitioner and unto this **Honorable Tricycle Franchising Board** respectfully states and manifests:

1. That petitioner is of legal age, Filipino Citizen and a resident of \_\_\_\_\_
2. That the petitioner applies to operate a motorized Utility Tricycle and provide delivery of goods/services within the territorial jurisdiction of Barangay/s \_\_\_\_\_
3. That petitioner has a legitimate business of \_\_\_\_\_ operating in Quezon City registered with the Q.C. Business and License Office (BPLO).
4. That the Utility Motorized Tricycle Franchise being applied for will not operate along national roads, major thoroughfares and highways and will utilize the herein described motor vehicle, to wit:

Make/Type : \_\_\_\_\_  
Motor No. : \_\_\_\_\_  
Chassis No. : \_\_\_\_\_  
Plate No. (if any) : \_\_\_\_\_  
TRD Issued Sidecar No. : \_\_\_\_\_

WHEREFOR, petitioner respectfully prays to this Honorable Board the **ISSUANCE OF FRANCHISE FOR UTILITY MOTORIZED TRICYCLE FOR DELIVERY SERVICE** to operate the above described motor vehicle along the route mentioned herein.

Quezon City, Metro Manila \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**Petitioner**

**VERIFICATION**

I, \_\_\_\_\_, after having been duly sworn to, do hereby depose and say: that I am the petitioner mentioned above; That I caused the preparation of the same; That I have read and understood the contents thereof, and all allegations therein are true and correct of my own knowledge.

Witness my Hand this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in Quezon City, Metro Manila, Philippines

\_\_\_\_\_  
**Affiant**

**SUBSCRIBED AND SWORN** to before me, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at Quezon City, Manila, exhibiting to me his/her Comm. Tax Cert. No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_.

**Notary Public**



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TFB Form No. 8 (revised 2024)

**In Re: Petition for the Issuance of Franchise**  
**To Operate A Utility Motorized Tricycle Service**  
**AMENDMENT OF FRANCHISE FOR**  
**[ ] Change/Substitution of Motorcycle Unit**  
**[ ] Transfer of Service Delivery Route**  
**[ ] Transfer of Privilege**

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Petitioner  
X ----- X

QCTFB Franchise No. \_\_\_\_\_

**PETITION**

**COMES NOW**, the Petitioner and unto this Honorable Tricycle Franchising Board (TFB) most respectfully states and manifests:

1. That petitioner is a [ ] Franchise Holder of a Utility Motorized Tricycle for Delivery Service; [ ] New applicant under the following circumstances:
- Registered Business/Delivery Service : \_\_\_\_\_ Body No. : \_\_\_\_\_
- Barangay/s Covered : \_\_\_\_\_ District : \_\_\_\_\_
2. That the petitioner applies for change/substitution of the motor vehicle unit or transfer of privilege to wit:
- |                    | FROM<br>(Existing Unit) | TO<br>(Replacement/Same Unit) |
|--------------------|-------------------------|-------------------------------|
| Make/Type          | _____                   | _____                         |
| Motor No.          | _____                   | _____                         |
| Chassis No.        | _____                   | _____                         |
| Plate No. (if any) | _____                   | _____                         |
|                    | FORMER FRANCHISEE       | NEW FRANCHISEE                |
| Owner/Franchisee   | _____                   | _____                         |
3. That the grounds for change/substitution of unit and/or transfer of privilege are as follows:
- \_\_\_\_\_
4. That the petitioner hereby surrenders the CPC/Franchise No. \_\_\_\_\_ dated \_\_\_\_\_ for issuance of amended franchise certificate.

\_\_\_\_\_  
Petitioner

**VERIFICATION**

I, \_\_\_\_\_, under oath, depose and say that I am the petitioner in the foregoing petition, that I have caused the preparation thereof, and that I have read and understood all allegations contained therein and the same true of my own personal knowledge.

\_\_\_\_\_  
Affiant

**SUBSCRIBED AND SWORN** to before me, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at Quezon City, Manila, affiant exhibiting to me his/her Comm. Tax Cert. No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Administering Officer/Notary Public



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TFB Form No. 10 (revised 2024)

IN RE: Petition for the Cancellation of the  
CERTIFICATE OF FRANCHISE FOR UTILITY SERVICE (CF)

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Petitioner  
X ----- X

QCTFB CPC/CF No. \_\_\_\_\_

**PETITION**

COMES NOW, the Petitioner and unto this Honorable Tricycle Franchising Board respectfully states and manifests:

1. That petitioner is of legal age, Filipino Citizen and a resident of \_\_\_\_\_
2. That petitioner is a holder of a franchise granted by the Quezon City Government for [ ] Motorized **Tricycle for Utility Service (Delivery of Goods)**, \_\_\_\_\_ and operating in the following identified Route, to wit; \_\_\_\_\_
3. That petitioner is applying for the cancellation of his/her franchise for reason that \_\_\_\_\_ with the herein motor vehicle description, to wit:

Make : \_\_\_\_\_  
Type : \_\_\_\_\_  
Motor/Engine No. : \_\_\_\_\_  
Chassis No. : \_\_\_\_\_  
Sidecar Body No. : \_\_\_\_\_  
Plate No. (if issued) : \_\_\_\_\_

WHEREFOR, petitioner respectfully prays to this Honorable Board for the **CANCELLATION OF FRANCHISE** for the above described motor vehicle along the route mentioned herein.

Quezon City, Metro Manila \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Name of Petitioner

**VERIFICATION**

I, \_\_\_\_\_, after having been duly sworn to, do hereby depose and say: that I am the petitioner mentioned above; That I caused the preparation of the same; That I have read and understood the contents thereof, and all allegations therein are true and correct of my own knowledge.

Witness my Hand this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in Quezon City, Metro Manila, Philippines

\_\_\_\_\_  
Affiant

**SUBSCRIBED AND SWORN** to before me, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at Quezon City, Manila, exhibiting to me his/her Comm. Tax Cert. No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_.

\_\_\_\_\_  
Administering Officer/Notary Public



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TFB Form No. 12 (revised 2024)

**In Re: Petition for the Issuance of  
PEDICAB FRANCHISE to operate a  
Public Non-Motorized Tricycle-for-Hire  
[ ] [NEW ] [ ] RENEWAL**

-----  
Name of Petitioner  
X -----X  
QCTFB PedicabCase No. \_\_\_\_\_  
**PETITION**

**COMES NOW**, the Petitioner and unto this Honorable Tricycle Franchising Board respectfully states and manifests:

1. That petitioner is of legal age, Filipino Citizen and a resident of \_\_\_\_\_  
\_\_\_\_\_
2. That the petitioner who is a member of \_\_\_\_\_Pedicab Operators and Drivers Association (PODA)  
under District \_\_\_\_\_ applies to operate a Public Non-Motorized Tricycle-for-Hire (Pedicab) within the following identified  
approved service route in Barangay \_\_\_\_\_, to wit; \_\_\_\_\_  
\_\_\_\_\_
3. That the Pedicab Unit being applied for **will not operate along national roads, major thoroughfares and highways** and will  
utilize the herein described non-motorized vehicle (Pedicab) **only on tertiary, barangay and subdivision roads**, to wit;

Sidecar Body No. : \_\_\_\_\_  
Bicycle Frame Serial No.: \_\_\_\_\_  
Color Scheme : \_\_\_\_\_  
City Plate No. : \_\_\_\_\_

**WHEREFOR**, petitioner respectfully prays to this Honorable Board for the **ISSUANCE OF PEDICAB FRANCHISE** to operate the  
above described public utility vehicle along the route mentioned herein and **undertake to follow all pedicab rules and regulations**.

Quezon City, Metro Manila \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
**Name of Petitioner**

**VERIFICATION**

I, \_\_\_\_\_, after having been duly sworn to, do hereby depose and say: that I am the petitioner  
mentioned above; That I caused the preparation of the same; That I have read and understood the contents thereof, and all  
allegations therein are true and correct of my own knowledge.

Witness my Hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ in Quezon City, Metro Manila, Philippines.

\_\_\_\_\_  
**Affiant**

**SUBSCRIBED AND SWORN** to before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ at Quezon City, Manila, exhibiting to me  
his/her Comm. Tax Cert. No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_.

**Notary Public**





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TFB Form No. 13 (revised 2024)

In Re: Petition for the Issuance of Franchise  
PEDICAB FRANCHISE to operate a  
Public Non-Motorized Tricycle-for-Hire  
AMENDMENT OF FRANCHISE FOR  
[ ] Change/Substitution of Motorcycle Unit  
[ ] Transfer of Privilege

-----  
Petitioner  
X ----- X

QCTFB Franchise No. \_\_\_\_\_

PETITION

COMES NOW, the Petitioner and unto this Honorable Tricycle Franchising Board (TFB) most respectfully states and manifests:

1. That petitioner is a [ ] Franchise Holder of Pedicab Operators and Drivers Association (PODA); [ ] New applicant under the following circumstances:

Routes PODA Affiliation : \_\_\_\_\_ Sidecar No. : \_\_\_\_\_  
Color Code : \_\_\_\_\_ District : \_\_\_\_\_

2. That the petitioner applies for change/substitution of the motor vehicle unit or transfer of privilege to wit:

	FROM (Existing Unit)	TO (Replacement/Same Unit)
Sidecar Body Number	: _____	: _____
Bicycle Frame Serial.	: _____	: _____
Color Scheme	: _____	: _____
City Plate No. (if any)	: _____	: _____

	FORMER FRANCHISEE	NEW FRANCHISEE
Owner/Franchisee	: _____	: _____

3. That the grounds for change of unit/subscription or transfer of privilege are as follows:

\_\_\_\_\_

4. That the petitioner hereby surrenders the CPC/Franchise No. \_\_\_\_\_ dated \_\_\_\_\_ for issuance of amended franchise certificate.

\_\_\_\_\_  
Petitioner

VERIFICATION

I, \_\_\_\_\_, under oath, depose and say that I am the petitioner in the foregoing petition, that I have caused the preparation thereof, and that I have read and understood all allegations contained therein and the same true of my own personal knowledge.

\_\_\_\_\_  
Affiant

SUBSCRIBED AND SWORN to before me, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at Quezon City, Manila, affiant exhibiting to me his/her Comm. Tax Cert. No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_, 20\_\_\_\_\_.

Administering Officer/Notary Public





Republic of the Philippines  
CITY COUNCIL  
Committee on Transportation  
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TEL: 988-4242 LOC: 8135



TFB Form No. 15 (revised 2024)

IN RE: Petition for the Cancellation of the  
CERTIFICATE OF FRANCHISE FOR PUBLIC PEDICAB FOR-HIRE

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Petitioner  
X ----- X

QCTFB CPC/CF No. \_\_\_\_\_

**PETITION**

COMES NOW, the Petitioner and unto this Honorable Tricycle Franchising Board respectfully states and manifests:

- That petitioner is of legal age, Filipino Citizen and a resident of \_\_\_\_\_
- That petitioner is a holder of a franchise granted by the Quezon City Government for **Public Motorized Tricycle for Hire**, under \_\_\_\_\_ TODA, District \_\_\_\_\_ and operating in the following identified Route, to wit; \_\_\_\_\_
- That petitioner is applying for the cancellation of his/her franchise for reason that \_\_\_\_\_ with the herein motor vehicle description, to wit:

Sidecar Body Number : \_\_\_\_\_  
Bicycle Frame Serial. : \_\_\_\_\_  
Color Scheme : \_\_\_\_\_  
City Plate No. (if any) : \_\_\_\_\_

WHEREFOR, petitioner respectfully prays to this Honorable Board for the **CANCELLATION OF FRANCHISE** for the above described motor vehicle along the route mentioned herein.

Quezon City, Metro Manila \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Name of Petitioner

**VERIFICATION**

I, \_\_\_\_\_, after having been duly sworn to, do hereby depose and say: that I am the petitioner mentioned above; That I caused the preparation of the same; That I have read and understood the contents thereof, and all allegations therein are true and correct of my own knowledge.

Witness my Hand this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in Quezon City, Metro Manila, Philippines

\_\_\_\_\_  
Affiant

**SUBSCRIBED AND SWORN** to before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at Quezon City, Manila, exhibiting to me his/her Comm. Tax Cert. No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_.

\_\_\_\_\_  
Administering Officer/Notary Public